

# On the Street: New secretary service aimed at self-employed

By Darron Kloster, Times Colonist December 14, 2010



## Darron Kloster

Photograph by: Staff, [timescolonist.com](http://timescolonist.com)

Jessica Turvey has launched a new on-call secretarial service aimed at businesses or self-employed professionals that don't need a full-time staffer but require occasional help with writing, editing, bookkeeping, payroll, errands and other services. It's called Secretary on the Go and Turvey is hired by the job and available "on short notice." She's been in the administrative field since 1999, working with law firm Gordon & Velletta, A Channel, Victoria Salmon Kings and software firm TP Systems, where she was a technical writer and marketing co-ordinator. Call 250-704-9101 or check [www.secretaryonthego.ca](http://www.secretaryonthego.ca)

## NEW OAK BAY SHOP

Veerle Davies, former owner of Chabeigh & Chic in Mill May and on Herald Street, has opened a new store at 2225 Oak Bay Ave., across from Penny Farthing Pub. It's called La Vie Home & Living and carries vintage painted furniture, quilts and bedding, home decor and classic clothing. Call 250-590-7619.

## PROCURA POINT MAN

Gary Scheurmann has been appointed manager of professional services at Procura, the Victoria-based technology company that produces clinical and administration software for hospitals and senior care facilities across North America and Australia. Procura has more than 350 client sites. Scheurmann will be responsible for training related to Procura's products and brings plenty of experience as a project manager in health-care fields. He recently worked on projects with the government in Manitoba, the Canadian Nurses Association and Varian Medical Systems.

## CAPSTONE IS COMING

An alarm system that uses biorhythms to wake users at the optimal point in their sleep cycle and a smart phone-regulated remote control system for household electronics, lights and heating systems are among the five student-designed inventions at this year's Capstone Symposium. Camosun College's annual computer technology and engineering showcase runs from 10:30 a.m. to 1:30 p.m. on Thursday at the Comfort Hotel, 3020 Blanshard St. For information on the symposium and projects: [capstone.camosun.bc.ca/wordpress/](http://capstone.camosun.bc.ca/wordpress/)

## FIMRITE IN CHARGE

Dennis Fimrite of Firm Management Corp., a commercial real estate company in Saanichton, takes over as president of the Victoria Real Estate Board from Randi Masters of Newport Realty on Jan. 1. Joining him on the 2011 executive are president-elect Carol Crabb of DFH Real Estate Shelbourne; secretary Michael Holmes of Pemberton Holmes; and directors Tim Ayres, Royal LePage Coast Capital Sooke; Shelly Mann, Re/Max Alliance; Bev McIvor, Re/Max Camosun Peninsula; Wendy Moreton, Newport Realty and John Smith, DFH Real Estate Shelbourne.

## NEW FACES AT READ

Michelle Anderson, a support worker for NIL/TU,O First Nations Child and Family Services, author and educator Star Weiss and Wendi Mackay of Interact Public Policy Consultants Ltd. are new to the board of the Victoria READ Society, which marks its 35th year of providing literacy programs for children, youth and adults. The rest of the board remains intact -- chair Graeme Kirby, vice-chair Carol Carman, treasurer Angus Izard and directors Don Monsour, Avrille Gosling, Patty Freeman and Maureen Nicholls. Leaving the group are Suzanne Veit, Nick Mosky and Linda Bradford.

## CARMANAH DEALS

Carmanah Technologies has secured four contracts worth more than \$5 million from Northland Power Inc. to design, supply and install rooftop solar systems for a national retailer and distributor. Carmanah also announced the sale of 70 EverGen solar lighting systems to the Lummi Indian Reserve near Bellingham, Wash., to light up five kilometres of the Haxton Way Trail.

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